

The Bath County School Board met in a Joint Work Session with the Board of Supervisors on Thursday, February 26, 2015 at 6:30 P.M. at School Administration Building.

**PRESENT:** Mr. Eddie H. Ryder, Board Vice-Chair  
Mrs. Catherine D. Lowry, Board Member  
Mr. William K. Manion, Board Member

**DRAFT**

Mrs. Claire Collins, Board of Supervisors Chairperson  
Mr. Clifford Gilchrest, Board of Supervisors Vice-Chairman  
Mr. Henry "Kevin" Fry, Board of Supervisors Member  
Mr. Phillip "Bart" Perdue, Board of Supervisors Member  
Mr. Bruce McWilliams, Board of Supervisors Member  
Mr. Ashton Harrison, County Administrator

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Mrs. Patsy Chestnut, Secretary to the Division Superintendent

Mr. Eddie H. Ryder, Board Vice-Chair, called the meeting to order at 6:30 p.m. with all school board members present except Dr. Miller. **14-15: 172 CALL TO ORDER**

There were no changes to the Agenda. **14-15: 173 APPROVE OR AMEND AGENDA**

There were none to be heard. **14-15: 174 PUBLIC COMMENTS**

2015-26 Budget Development **14-15: 175 ITEMS FOR DISCUSSION**

Mrs. Hirsh said requests from schools and department chairs have been mostly level funded. She said the big issue the Board faces is moving ahead with a plan to improve salary scales to make them more regionally comparative.

Mr. Justin Rider, Business Manager, presented 15-16 Budget Worksheets including: changes in health insurance costs (General Fund \$108,373 & Food Service \$5,725), teacher salary scale revisions, year 3 of 3 - \$319,733, current budget plan (see attachment A), revenues and expenditures. The preliminary total budget document reflects a total of \$11,101,645 which resulted in an increase of \$499,288 (4.71%) over the current year budget.

CIP Requests

Mrs. Hirsh provided an overview of capital improvement requests recently submitted to the planning commission. (see attachment B)

BCHS Parking Lot Project

Mrs. Hirsh said the schools received eight proposals for engineering work on the parking lot and have met with the top three candidates. Mrs. Hirsh said bids ranged from \$7,000 to \$31,000. Once a contract is awarded, Mrs. Hirsh said the estimated time to complete the work is 45-60 days.

Escrow Account for Unanticipated Revenue

Mrs. Hirsh and Mr. Rider, Business Manager, provided background information on SY2013-14 unspent school funds returned to the county funds in the amount of \$134,000. Mrs. Hirsh said the schools received \$286,000 in unanticipated revenue and this amount went to the county funds as they were not appropriated to schools. Mr. Ashton Harrison, County Administrator, said he thought supervisors had made it clear that if unanticipated money was received by the schools, the Board of Supervisors would appropriate it or make an additional appropriation in the next year. Mrs. Hirsh said the school board was not aware supervisors were willing to make such an appropriation. After much discussion, Mr. Harrison directed the School Board/Superintendent to contact him by letter when excess revenue is received in order that an appropriation be made in the current school year.

Joint County & Schools Transportation Program (including fuel station)

The idea to combine school and county transportation maintenance programs has been discussed for a number of years. Discussion included the benefit of fueling stations, pooling county and school efforts, increased efficiency, cost savings, installation of conduit at the BCHS parking lot to access the emergency generator, purchase of diagnostic equipment, vehicle maintenance, installation of card reader equipment on existing fuel tanks and establishment of a department or authority to run the program.

Joint County & Schools Maintenance Program (including HVAC)

The Boards discussed sharing HVAC system technicians, electricians, carpenters, painters, and grounds maintenance. Mr. Harrison and Mrs. Hirsh are to discuss joint vehicle and maintenance programs and report to the Boards.

BCPS Academic Performance (as measured by SOL assessments)

Mrs. Hirsh updated the Board on student progress and revisions as measured by SOL assessments. Mr. Lancaster, Director of Technology, Testing & Administrative Services, provided an overview of Bath County Public Schools SOL pass rates for accreditation. (See attachment C). Mr. Lancaster said Valley Elementary School is accredited with warning in English and staff members are targeting specific skills to improve SOL rates. If students do not pass their SOL's, Mrs. Hirsh said tutoring, remediation and support for special needs are provided.

Thursday, April 9, 2015

Tuesday, September 15, 2015

Thursday, November 12, 2015

**14-15: 175 (Con't.)  
ITEMS FOR DISCUSSION**

**14-15: 176  
FUTURE  
MEETING DATES**

The Board adjourned the meeting at 8:40 p.m.

14-15: 177  
ADJOURNMENT

Attachment A: Budget Work Sheets

Attachment B: Capital Improvement Plan Requests

Attachment C: Virginia Standards of Learning, BCPS SOL Pass Rates for Accreditation

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**ELLEN R. MILLER, CHAIRMAN**

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**CARLYN SUE F. HIRSH, CLERK**

Bath County Public Schools	15-16 Budget Worksheets
<p><b>Joint Work Session</b> <b>February 26, 2015</b></p>	

Bath County Public Schools	15-16 Budget Worksheets		
<p>Bath County School Board Changes in Health Insurance Costs January 15, 2015</p>			
	14-15 Budget	15-16 Budget	Difference
Instruction	624,956	710,556	85,600
Administration	51,270	51,927	657
Transportation	104,069	117,187	13,118
Maintenance	74,571	82,028	7,457
Technology	15,408	16,949	1,541
<b>Total Operating</b>	<b>\$ 870,274</b>	<b>\$ 978,647</b>	<b>\$ 108,373</b>
Food Service	57,248	62,973	5,725
<b>Total Food Service</b>	<b>\$ 57,248</b>	<b>\$ 62,973</b>	<b>\$ 5,725</b>
* Prepared using projected enrollment and 10% increase.			

**Bath County Public Schools**

**15-16 Budget Worksheets**

**Teacher Salary Scale Revisions**

**Plan 2:**

The proposed three-year salary adjustment plan raises teacher salaries to the regional average, assuming an annual two percent increase across other school divisions for each of the three years. The scale gradually reduces the number of experience steps to 30.

The plan includes 7% teacher salary increases for each of the next 3 years for all experience steps up to 30. Steps over 30 are reduced a half percentage point for each step above 30 for each of the 3 years until the salary equals the amount for step 30—although no step increase would be less than 2%.

The 14-15 Budget and corresponding increase was reduced from 7% to 5% (Step 1 – 30) in order to balance the appropriation from governing body. Another way of stating last year's progress was that year 2 was funded at 71.43% of the plan with no one receiving less than 2% (Steps 35 – 42).

\$319,733 including fixed charges for FY 2015-2016.

STEP	Teacher Scale	
	Actual 14-15	Budgeted 15-16
1	\$ 34,707	\$ 37,237
2	\$ 35,327	\$ 37,857
3	\$ 35,978	\$ 38,520
4	\$ 36,629	\$ 39,230
5	\$ 37,280	\$ 39,940
6	\$ 37,931	\$ 40,650
7	\$ 38,582	\$ 41,360
8	\$ 39,233	\$ 42,069
9	\$ 39,884	\$ 42,779
10	\$ 40,535	\$ 43,489
11	\$ 41,186	\$ 44,199
12	\$ 41,837	\$ 44,909
13	\$ 42,488	\$ 45,619
14	\$ 43,139	\$ 46,328
15	\$ 43,790	\$ 47,038
16	\$ 44,441	\$ 47,748
17	\$ 45,092	\$ 48,458
18	\$ 45,743	\$ 49,168
19	\$ 46,394	\$ 49,878
20	\$ 47,045	\$ 50,587
21	\$ 47,696	\$ 51,297
22	\$ 48,347	\$ 52,007
23	\$ 48,998	\$ 52,717
24	\$ 49,649	\$ 53,427
25	\$ 50,300	\$ 54,137
26	\$ 50,951	\$ 54,846
27	\$ 51,602	\$ 55,556
28	\$ 52,253	\$ 56,266
29	\$ 52,904	\$ 56,976
30	\$ 53,555	\$ 57,686

**Bath County Public Schools**

**15-16 Budget Worksheets**

**Teacher Salary Scale Revisions**

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\$319,733 including fixed charges for FY 2015-2016.

STEP	Teacher Scale	
	Actual 14-15	Budgeted 15-16
30	\$ 53,555	\$ 57,686
31	\$ 53,555	\$ 57,686
32	\$ 53,555	\$ 57,686
33	\$ 53,712	\$ 57,686
34	\$ 54,532	\$ 57,686
35	\$ 55,449	\$ 57,686
36	\$ 55,808	\$ 57,944
37	\$ 56,161	\$ 58,041
38	\$ 56,508	\$ 58,127
39	\$ 56,849	\$ 58,203
40	\$ 57,184	\$ 58,270
41	\$ 57,514	\$ 58,328
42	\$ 58,122	\$ 58,664

Bath County Public Schools	15-16 Budget Worksheets
<p>Current Budget Plan</p> <ul style="list-style-type: none"> <li>• 2% salary increase for regionally comparative positions. \$42,544 including fixed charges for FY 2015-2016.</li> <li>• Continue the phasing-in of salary scales for positions not regionally comparative over a three year period (Year 3 of 3). \$43,758 including fixed charges for FY 2015-2016.</li> <li>• Health Insurance at projected enrollment and 10% increase.</li> <li>• Governor's Introduced Biennial Budgeted Revenues based on ADM of 567.</li> <li>• Growing concern over availability of Payment in Lieu of Taxes. <a href="http://www.doi.gov/pilt/index.cfm">http://www.doi.gov/pilt/index.cfm</a></li> </ul>	

Bath County Public Schools	15-16 Budget Worksheets					
<b>REVENUES:</b>						
<b>GENERAL SCHOOL FUND:</b>						
STATE FUNDS (Including Sales Tax)	\$1,674,622	\$1,674,196	\$1,661,840	\$1,639,998	(\$21,842)	-1.31%
FEDERAL FUNDS	\$386,525	\$669,018	\$391,525	\$391,525	\$0	0.00%
COUNTY FUNDS	\$7,720,536	\$7,720,536	\$7,901,466	\$8,413,070	\$511,605	6.47%
OTHER FUNDS	\$21,555	\$25,490	\$15,800	\$15,800	\$0	0.00%
<b>TOTAL GENERAL SCHOOL FUND REVENUES</b>	<b>\$9,803,238</b>	<b>\$10,089,239</b>	<b>\$9,970,631</b>	<b>\$10,460,393</b>	<b>\$489,763</b>	<b>4.91%</b>
<b>FOOD SERVICE FUND:</b>						
STATE SCHOOL FOOD SERVICES FUNDS	\$4,224	\$5,741	\$4,224	\$3,886	(\$338)	-8.00%
FEDERAL SCHOOL FOOD SERVICES FUNDS	\$130,500	\$163,355	\$150,000	\$150,000	\$0	0.00%
COUNTY SCHOOL FOOD SERVICES FUNDS	\$332,027	\$332,027	\$332,502	\$342,365	\$9,864	2.97%
CASH RECEIPTS/INTEREST	\$165,000	\$146,356	\$145,000	\$145,000	\$0	0.00%
<b>TOTAL FOOD SERVICE FUND</b>	<b>\$631,751</b>	<b>\$647,479</b>	<b>\$631,726</b>	<b>\$641,251</b>	<b>\$9,526</b>	<b>1.51%</b>
<b>TOTAL REVENUES</b>	<b>\$10,434,989</b>	<b>\$10,736,718</b>	<b>\$10,602,357</b>	<b>\$11,101,645</b>	<b>\$499,288</b>	<b>4.71%</b>

**Bath County Public Schools**

**15-16 Budget Worksheets**

<b>EXPENDITURES:</b>						
INSTRUCTION	\$6,651,414	\$6,547,509	\$6,757,958	\$7,176,922	\$418,964	6.20%
ADMINISTRATION, ATTENDANCE & HEALTH	\$450,702	\$450,702	\$479,027	\$493,344	\$14,317	2.99%
PUPIL TRANSPORTATION	\$927,827	\$898,825	\$911,560	\$932,032	\$20,472	2.25%
OPERATIONS & MAINTENANCE	\$1,482,639	\$1,482,639	\$1,472,583	\$1,508,571	\$35,987	2.44%
TECHNOLOGY	\$290,656	\$289,765	\$349,503	\$349,525	\$22	0.01%
<b>TOTAL GENERAL FUND OPERATING EXPENDITURES</b>	<b>\$9,803,238</b>	<b>\$9,669,441</b>	<b>\$9,970,631</b>	<b>\$10,460,393</b>	<b>\$489,763</b>	<b>4.91%</b>
SCHOOL FOOD SERVICE	\$631,751	\$630,663	\$631,726	\$641,251	\$9,526	1.51%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$10,434,989</b>	<b>\$10,300,103</b>	<b>\$10,602,357</b>	<b>\$11,101,645</b>	<b>\$499,288</b>	<b>4.71%</b>
<b>PER PUPIL AMOUNT</b>	<b>\$17,392</b>	<b>\$17,324</b>	<b>\$18,439</b>	<b>\$19,580</b>	<b>\$1,141</b>	<b>6.19%</b>
# PUPILS	600	595	575	567	(8)	-1.39%
FACILITIES	\$0	\$0	\$0	\$0	\$0	
COUNTY DEBT RETIREMENT	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL EXPENDITURES</b>	<b>\$10,434,989</b>	<b>\$10,300,103</b>	<b>\$10,602,357</b>	<b>\$11,101,645</b>	<b>\$499,288</b>	<b>4.71%</b>

**Bath County Public Schools**

**15-16 Budget Worksheets**

End of Slides

**BATH COUNTY PUBLIC SCHOOLS**  
**PROPOSED CAPITAL IMPROVEMENT PLAN REQUESTS**  
**FY 2015-2016 through FY 2019-2020**

Attachment B

Approved by School Board: 1/6/2015

PRIORITY	PROJECT	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20
1	School Bus Replacement (77 Passenger w/ cameras - one w/ AC and storage bins)	(2) \$179,746	(1) \$89,904	(2) \$188,798	(1) \$99,119	(2) \$208,150
2	Restroom Project: Boys/Girls Locker Rooms, Public Restrooms (Yr. 1 - 2 Elem. Schools, Yr. 2 - HS)	\$74,871	\$68,202			
3	Auditorium Project (BCHS) - Phase 2, Curtains (\$18,709.9) and Carpet (\$22,897.60)	\$30,608				
4	Lighting Upgrade Occupancy Sensors - Gym BCHS/VES	\$64,000				
5	Vehicle Replacement (Truck)	\$41,295				
6	Football Field Crowning	\$83,680				
TBD	Baseball/Softball Field Lighting - BCHS					
TBD	Team Shelters (Football Field)					
TBD	Concession Stand/Equipment Upgrade					



<b>Bath County Public Schools</b>		<b>15-16 Budget Worksheets</b>																																																				
<p style="text-align: center;"><b>Virginia Standards of Learning</b></p> <ul style="list-style-type: none"> <li>• Virginia's Revised Standards: Increased Rigor.</li> <li>• Virginia's Revised Tests: Critical thinking – Problem Solving</li> <li>• The average BCPS SOL test pass rate increase across all grades and tests last year was 8 percent.</li> <li>• The BCPS mathematics emphasis last year resulted in an average 16 point gain on division-wide courses.</li> <li>• 70% of BCPS courses met the accreditation benchmark—more than all other K-12 school divisions in our region.</li> <li>• When considering division-wide results, BCPS also outperformed all other K-12 divisions in our region, and exceeded the state average as well.</li> </ul>	<p style="text-align: center;"><b>BCPS SOL Pass Rates for Accreditation</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">2013-14</th> <th style="width: 20%; text-align: center;">2014-15</th> </tr> </thead> <tbody> <tr> <td colspan="3"><b>English</b></td> </tr> <tr> <td>BCHS</td> <td style="text-align: center;">69</td> <td style="text-align: center;">77</td> </tr> <tr> <td>MES</td> <td style="text-align: center;">78</td> <td style="text-align: center;">91</td> </tr> <tr> <td>VES</td> <td style="text-align: center;">63</td> <td style="text-align: center;">69</td> </tr> <tr> <td colspan="3"><b>Mathematics</b></td> </tr> <tr> <td>BCHS</td> <td style="text-align: center;">73</td> <td style="text-align: center;">89</td> </tr> <tr> <td>MES</td> <td style="text-align: center;">70</td> <td style="text-align: center;">89</td> </tr> <tr> <td>VES</td> <td style="text-align: center;">55</td> <td style="text-align: center;">70</td> </tr> <tr> <td colspan="3"><b>History</b></td> </tr> <tr> <td>BCHS</td> <td style="text-align: center;">87</td> <td style="text-align: center;">89</td> </tr> <tr> <td>MES</td> <td style="text-align: center;">97</td> <td style="text-align: center;">95</td> </tr> <tr> <td>VES</td> <td style="text-align: center;">76</td> <td style="text-align: center;">73</td> </tr> <tr> <td colspan="3"><b>Science</b></td> </tr> <tr> <td>BCHS</td> <td style="text-align: center;">76</td> <td style="text-align: center;">81</td> </tr> <tr> <td>MES</td> <td style="text-align: center;">82</td> <td style="text-align: center;">90</td> </tr> <tr> <td>VES</td> <td style="text-align: center;">64</td> <td style="text-align: center;">82</td> </tr> </tbody> </table>				2013-14	2014-15	<b>English</b>			BCHS	69	77	MES	78	91	VES	63	69	<b>Mathematics</b>			BCHS	73	89	MES	70	89	VES	55	70	<b>History</b>			BCHS	87	89	MES	97	95	VES	76	73	<b>Science</b>			BCHS	76	81	MES	82	90	VES	64	82
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The Bath County School Board met in a Regular Meeting on Tuesday, March 3, 2015 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Millboro Elementary School.

**PRESENT:** Dr. Ellen R. Miller, Board Chair  
Mr. Eddie H. Ryder, Board Vice-Chair  
Mrs. Catherine D. Lowry, Board Member  
Mr. William K. Manion, Board Member  
Williamsville District Vacant

**DRAFT**

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Mrs. Sharon P. Fry, School Board Deputy Clerk

Dr. Ellen Miller, Board Chair, called the meeting to order at 5:31 p.m. with all members present. **14-15: 178  
CALL TO ORDER**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (4-0 vote) convened in a closed meeting at 5:31 p.m. to consider the appointment and status of specific personnel, consider students' non-resident status, discuss random drug testing of student athletes, and discuss the award of a contract involving the expenditure of public funds. **14-15: 179  
CLOSED MEETING  
AND CERTIFICATION  
OF CLOSED MEETING**

On motion by Mr. Ryder and seconded by Mr. Manion at 7:00 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. **14-15: 180  
CERTIFICATION OF  
CLOSED MEETING**

Dr. Miller called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance and a moment of silence. **14-15: 181  
CALL TO ORDER FOR  
PUBLIC MEETING**

On motion by Mr. Ryder and seconded by Mr. Manion, the Board (4-0 vote) amended the agenda to include *Item 15.-G. – Calendar Dates.* **14-15: 182  
APPROVE OR  
AMEND AGENDA**

There were none to be heard. **14-15: 183  
PUBLIC COMMENTS**

Mrs. Hirsh provided the following update on the FY2015-2016 school budget:

**14-15: 184  
FY2015-2016  
BUDGET UPDATE**

Expenditures

- No additional personnel
- Increase for tutoring/remediation
- Level funding for non-personnel costs
- Includes a 2% cost of living adjustment for all employees
- Third year adjustment of salaries to become regionally competitive in all employment categories
- Includes an estimated 10% cost increase for health insurance
- No increase in VRS (retirement) costs

Revenue

- Includes conservative state and federal revenue projections

Mr. Rider, Business Manager, presented the following 15-16 budget worksheets:

- Changes in Health Insurance Costs
- Teacher Salary Scale Revisions
- Current Budget Plan
- Revenues and Expenditures

The 15-16 budget reflects a total of \$11,101,649, resulting in an increase of \$499,288 (4.71%) over the current year budget

According to Mr. Rider, the budget is based on an average daily membership of 567 students in the upcoming year.

Dr. Miller opened the Public Hearing at 7:11 p.m. on the proposed FY2015-2016 School Budget. There were no comments on the budget.

**14-15: 185  
CALL TO ORDER  
PUBLIC HEARING**

The Public Hearing on the proposed FY2015-2016 Budget adjourned at 7:12 p.m. by Dr. Miller.

**14-15: 186  
ADJOURN  
PUBLIC HEARING**

**On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (4-0 vote) approved the consent agenda as presented:**

**14-15: 187  
APPROVE  
CONSENT AGENDA**

- **Minutes**  
February 3, 2015 Regular Meeting  
February 10, 2015 Budget Work Session

- **Claims**  
An overview of expenditure summary and a reconciled February 2015 revenue summary were provided for Board review. General Fund Payroll- 69125-69136, 69141-69152, Direct Deposit - 2135-2138, Bills – 69137-69140, 69153-69214, Food Service Payroll – 10528-10532, 10533-10537, Direct Deposit – 2135-2137, Bills – 10538-10544.

- **Reports**

- Attendance

- January 2015 ADM: BCHS 259.25, MES 109.38, VES 208.75, for a total of 577.38.

- Cafeteria, January 2015

- Maintenance, February 2015

- Transportation, February 2015

**14-15: 187 (Con't.)  
APPROVE  
CONSENT AGENDA**

- Mrs. Hicklin introduced students in Mr. Crawford's Civics Class, Madison Tucker and Gabrielle Herscher. Mr. Crawford said he is exposing his students to public offices; school board, board of supervisors, city/town council and invited students to the meeting tonight.
- Mrs. Hicklin recognized **Gabrielle Reed**, BCHS, Gr. 8 as the division-wide 1<sup>st</sup> place Spelling Bee winner and **Katherine Dupoise**, MES, Gr. 7 as Runner-Up.
- Mrs. Hicklin said staff and students are celebrating the birthday of Dr. Sues this week.

**14-15: 188  
GOOD NEWS IN BATH  
COUNTY SCHOOLS**

Mr. Tanner Bradley was unable to attend the meeting due to an illness. All three school principals updated the Board on recent and upcoming events at their schools.

**14-15: 189  
STUDENT  
REPRESENTATIVE'S  
REPORT**

Mrs. Hirsh said students in Bath County schools have missed eleven school days. She explained that the school calendar consists of 180 days plus five built in make-up days, so we are only down six days. Since the Board added ten additional minutes each day to the 14-15 school calendar, Mrs. Hirsh does not anticipate a major problem. The last school day is scheduled for June 5.

**14-15: 190  
2014-2015  
CALENDAR UPDATE**

On motion by Mrs. Lowry and seconded by Mr. Manion, the Board (4-0 vote) approved the Spring Coaching appointments as listed:

- **Lisa McComb** - Softball Varsity Coach
- **Kevin Williams** - Softball Assistant Varsity Coach
- **Kristy Humphries** - JV Softball Coach

**14-15: 191  
ACTION FOLLOWING  
CLOSED MEETING**

On motion by Mrs. Lowry and seconded by Mr. Manion, the Board (4-0 vote) **authorized two MES non-resident students, who moved out of the county, to continue completion of current school year.**

On motion by Mrs. Lowry and seconded by Mr. Manion, the Board (4-0 vote) selected **Mattern & Craig, Inc.** for the **BCHS Parking Lot Study.**

Mrs. Sarah Rowe, BCHS Principal, provided BCHS Program of Studies background information.

On motion by Mrs. Lowry and seconded by Mr. Manion, the Board (4-0 vote) **approved the 2015-2016 BCHS Program of Studies including description revision of Art I-IV and two new art electives as presented.**

**14-15: 192  
BCHS PROGRAM OF  
STUDIES FOR 2015-2016  
MRS. ROWE, PRINCIPAL**

On motion by Mr. Manion and seconded by Mr. Ryder, the Board (4-0 vote) **approved the following overnight field trip requests:**

- BCHS State BETA Club Convention in Richmond, VA on March 20-22, 2015
- BCHS FBLA State Conference to Reston, VA on April 10-12, 2015
- BCHS FCCLA State Leadership Conference in VA Beach, VA on April 16-19, 2015
- MES Grade 7 Field Trip to Williamsburg & Virginia Beach, VA on June 1-2, 2015

**14-15: 193  
OVERNIGHT FIELD TRIPS**

The following VSBA policy revisions were presented for 1<sup>st</sup> readings for changes in law and regulations, editorial, and technical error corrections: BBE, BBFA (Option 1), BDA, CBB, CLA, DG, FB, FEG, FFA, GBN, GCBED, IC/ID, IGAE/IGAF, IGAJ, JFC, JFC-R (Option 2), JFCF (Option 1), JGD/JGE (Option 1), KBA-R, KK, and KNAJ.

**14-15: 194  
VSBA POLICIES –  
1<sup>ST</sup> READING**

A Budget Work Session is scheduled on February 10, 2015 at 5:30 p.m. at the School Administration Building. Mrs. Hirsh said a Public Hearing for input on the Williamsville District Board seat, a closed meeting to conduct candidate interviews and the superintendent's mid-year review have been added to the agenda on February 10, 2015.

**14-15: 195  
CALENDAR DATES**

At the recommendation of Mrs. Hirsh, the Board moved the February 17 Budget Work Session/Budget Approval meeting to February 18 at 5:30 p.m. at School Administration Building. Mrs. Hirsh said appointment of the Williamsville District School Board member would be added to the February 18 agenda.

Dr. Miller asked Board members to contact Mrs. Fry by the end of the week in order that a meeting date is scheduled for the purpose of Board Development and Comprehensive Plan discussion.

Board members are registered to attend the VSBA Valley Region Spring Network Forum on March 30, 2015 at Triplett Business and Technical Institute, Mt. Jackson, VA.

Informational items for Board members included a VSBA Hot Topic Conference on April 15, 2015 in Charlottesville, VA.

**14-15: 196  
ITEMS FOR BOARD  
MEMBERS**

There were none to be heard.

**14-15: 197  
PUBLIC COMMENTS**

**Mrs. Lowry**

- Happy with the budget.
- Great things going on in our schools.
- Hoping for spring weather so we don't miss any more school days.
- Thanked staff for all they do.

**Mr. Manion**

- Appreciate all staff in our schools.
- Asked attendees to be careful driving in weather.

**Mr. Ryder**

- Said staff members don't get thanked enough for what they do.
- Told the Board of Supervisors that children are our bottom line.
- Spent the day in Charlottesville at a VSBA Superintendent Evaluation Workshop. He said it is amazing how some things change over the years, but remain the same.
- Unable to attend schools today and will do this later.

**Dr. Miller**

- Thanked everyone for attending the meeting.
- Thanked 7<sup>th</sup> graders for providing snack mix, drinks and their attendance at the meeting.
- Congratulated Spelling Bee winners.
- Wished Dr. Suess a Happy Birthday.
- Excited that the BCHS parking lot may have pavement in the future. Thanked the Board of Supervisors for their support of this project.
- Thanked staff for all they do in our schools.

The Board adjourned the meeting at 7:48 p.m.

**14-15: 198  
ITEMS BY BOARD  
MEMBERS**

**14-15: 199  
ADJOURNMENT**

**The Bath County School Board met in a Public Hearing/Closed Meeting on Tuesday, March 10, 2015 at 5:30 P.M. at School Administration Building.**

**PRESENT:** Dr. Ellen R. Miller, Board Chair  
Mr. Eddie H. Ryder, Board Vice-Chair  
Mrs. Catherine D. Lowry, Board Member  
Mr. William K. Manion, Board Member  
Williamsville District Vacant

**DRAFT**

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Mrs. Sharon P. Fry, School Board Deputy Clerk

Dr. Ellen Miller, Board Chair, called the meeting to order at 5:30 p.m. with all members present.

**14-15: 200  
CALL TO ORDER**

Dr. Miller opened the Public Hearing on the Williamsville District Board Member Vacancy at 5:31 p.m.

**14-15: 201  
PUBLIC HEARING ON  
WILLIAMSVILLE  
DISTRICT BOARD  
MEMBER VACANCY**

- Rocklynn J. Phillips acknowledged his interest in the Williamsville District Board member vacancy.
- There were no other comments to be heard.

At the conclusion of the Public Hearing, Dr. Miller said the Board would convene in a closed meeting to conduct Williamsville School Board candidate interviews.

Dr. Miller adjourned the Public Hearing at 5:33 p.m.

**14-15: 202  
ADJOURN PUBLIC  
HEARING**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (4-0 vote) convened in a closed meeting at 5:34 p.m. to conduct Williamsville School Board candidate interviews.

**14-15: 203  
CLOSED MEETING**

(Candidates: Rocklynn J. Phillips and Rhonda R. Grimm).

On motion by Mr. Ryder at 6:33 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**14-15: 204  
CERTIFICATION OF  
CLOSED MEETING**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (4-0 vote) convened in a closed meeting at 6:35 p.m. for the purpose of Superintendent mid-year review.

14-15: 205  
RETURN TO CLOSED  
MEETING FOR PURPOSE  
OF SUPERINTENDENT  
EVALUATION

On motion by Mr. Ryder at 8:29 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

14-15: 206  
CERTIFICATION OF  
CLOSED MEETING

The Board adjourned the meeting at 8:29 p.m.

14-15: 207  
ADJOURNMENT



The Bath County School Board met in a Budget Work Session on Wednesday, March 18, 2015 at 5:30 P.M. at School Administration Building.

**PRESENT:** Dr. Ellen R. Miller, Board Chair  
Mr. Eddie H. Ryder, Board Vice-Chair  
Mrs. Catherine D. Lowry, Board Member  
Mr. William K. Manion, Board Member  
Williamsville District Vacant

<b>DRAFT</b>
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Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Mrs. Sharon P. Fry, School Board Deputy Clerk

Dr. Ellen Miller, Board Chair, called the meeting to order at 5:30 p.m. with all members present. **14-15: 208  
CALL TO ORDER**

On motion by Mr. Manion and seconded by Mr. Ryder, the Board (4-0 vote) amended the Agenda by moving Item 6.-*Appointment of Williamsville District School Board Member* to Item 3.-A. immediately following Public Comments. **14-15: 209  
APPROVE OR  
AMEND AGENDA**

There were no comments to be heard. **14-15: 210  
PUBLIC COMMENTS**

On motion by Mrs. Lowry and seconded by Mr. Manion, the Board (4-0 vote) approved the appointment of **Rhonda Grimm as Williamsville District School Board member.** **14-15: 211  
APPOINTMENT OF  
WILLIAMSVILLE  
DISTRICT SCHOOL  
BOARD MEMBER**

Mrs. Hirsh, Mr. Rider, Business Manager, and Mr. Lancaster, Director Technology, Testing & Administrative Services, provided an update on FY 2015-2016 budget development. Board members discussion included, but was not limited to: **14-15: 212  
BUDGET DISCUSSION**

- Health insurance rates and claims
- Year 3 salary scale adjustments, 2% COLA salary increase
- School Board salary increase from \$250 to \$400 per month
- Mileage reimbursement to School Board members for travel to meetings within the county
- Elimination of adult basic education line
- Consideration of an instructional teaching coach to support teachers with curriculum
- Increase in tutoring line/stipends
- Trend used for property casualty, vehicle, and student insurance renewal rates
- Summer School

- Federal and State Revenues
- No change to Payment in Lieu of Taxes on website
- Possible Elimination of Forest Reserve Funds
- Appropriation of requested funds (\$31,000) by the County Administrator and Board of Supervisors. Mrs. Hirsh plans to make a recommendation for use of appropriated funds to the School Board at the April meeting.

**14-15: 212 (Con't.)  
BUDGET DISCUSSION**

The budget document maintains current programs and personnel and includes the following:

- A 2% COLA salary adjustment for all employees
  - Year 3 salary scale adjustments for positions not regionally comparative
  - An instructional coach position (200 days/teacher scale) to provide support to teachers
  - 10% increase for health insurance
  - Current VRS rates
  - Compensation increase for School Board Members effective January, 2016
  - State revenue (General Assembly budget) based on 567 ADM
  - Adjusted federal revenues including the elimination of Forest Reserve Funds
  - Payment in Lieu of Taxes (PILT) is included as revenue, but receipt of funds is uncertain
- Note: The FY2015-2016 Budget document submitted to the County Administrator on March 19, 2015 reflected an increase of 5.26% (\$557,261) over the current year budget totaling \$11,159,618.

The Board of Supervisors will hold a Public Hearing on the County Budget (including School Budget) at the Courthouse on April 14, 2015 at 7:00 p.m.

On motion by Mr. Manion and seconded by Mr. Ryder, the Board (4-0 vote) **approved the FY2015-16 Budget as presented.**

**14-15: 213  
APPROVAL OF  
FY2015-2016 BUDGET**

Monday, March 30, 2015 – VSBA Valley Region Spring Network Forum  
Tuesday, March 31, 2015 – Board Development at 5:30 p.m. at SAB  
Wednesday, April 8, 2015 – Closed Meeting at 5:30 p.m. with Regular Meeting at 7:00 p.m. at Valley Elementary School.

**14-15: 214  
NEXT SCHEDULED  
MEETINGS**

There were none to be heard.

**14-15: 215  
PUBLIC COMMENTS**

On motion by Mrs. Lowry and seconded by Mr. Manion, the Board adjourned at 6:11 p.m.

**14-15: 216  
ADJOURNMENT**

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**DR. ELLEN R. MILLER, CHAIR**

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**CARLYN SUE F. HIRSH, CLERK**

The Bath County School Board met in a Board Development Meeting on Tuesday, March 31, 2015 at 5:30 P.M. at School Administration Building.

- PRESENT:**
- Dr. Ellen R. Miller, Board Chair
  - Mr. Eddie H. Ryder, Board Vice-Chair
  - Mrs. Rhonda R Grimm, Board Member
  - Mrs. Catherine D. Lowry, Board Member
  - Mr. William K. Manion, Board Member
  
  - Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
  - Mrs. Sharon Fry, Deputy Clerk

The following items were distributed to Board members:

- April Calendar of Meetings/Events
- Local Candidate Information and Forms for November 3, 2015 Election

**14-15: 217  
ITEMS FOR BOARD  
MEMBERS**

RSVP for Chamber of Commerce Dinner on April 30, 2015 due to Mrs. Fry by April 1, 2015 at 9:00 a.m.

**14-15: 218  
CHAMBER OF  
COMMERCE DINNER**

Board members discussed the following items:

- Board – Superintendent Relationship
- Agenda Development – Superintendent/Chairperson
- Meeting Location and Room Arrangement
- Board Meetings in Action
- Request for Information
- Individual vs. Corporate Powers

**14-15: 219  
BOARD DEVELOPMENT  
DISCUSSION – BOARD  
OPERATIONS**

The Board reviewed the following in DRAFT form:

- Vision Statement
- Mission Statement
- Goals and Objectives

**14-15: 220  
COMPREHENSIVE PLAN**

The Board established a timeline to continue/complete the plan for public review and adoption. The Board plans to establish a Comprehensive Plan Committee to seek further input and their work is to be completed by the end of the school year.

A meeting was scheduled for April 14, 2015 at 5:30 p.m. at SAB for continued Board member input on the DRAFT Vision Statement, Mission Statement, Goals and Objectives.

The Board adjourned the meeting at 8:01 p.m.

14-15: 221  
ADJOURNMENT

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ELLEN R. MILLER, CHAIRMAN

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CARLYN SUE F. HIRSH, CLERK